Making an interlibrary loan request in ALEX Discovery

This is a screenshot of the Library’s main page:

In the search box, we’re looking for the book “Mathematics of Poker” (tip: it’s better to use quotes when you know the book’s title):

This is a screenshot of the results page. Our results do not include the book; instead there are only 3 articles (see circle below). To get better results, switch search to Libraries worldwide.
Results: The book now appears. But note, there is not a “Held By” Bridgewater College, like there is in the second result. A blank line usually means an out-of-state library has it. Let’s check. Click title link.

The link takes you to the book’s record page (which provides more info about the item) on the right. The left side are your original search results. (Compare with screen above.)
On the same book’s record page, I’ve opened up the Description tab. Notice 3 things:

1. **Description**: Look at the contents to make sure it’s what you want, esp. that it’s not a children’s book.

2. **Availability**: Libraries that have the book are listed in order of distance from Bridgewater. We can get books *(usually within 4 days)* from Virginia (Virtual) libraries and more slowly (up to 2 weeks) from out-of-state and public libraries. Indeed, only out-of-state libraries have this title.

3. **Press the Request Item through Interlibrary loan button**.
The “Request item through Interlibrary loan” button takes you to this online form. Fill out ALL the fields and Hit SUBMIT. Note: the item’s record information is automatically posted on the order.

1. Under email, you can leave off “@eagles.bridgewater.edu”.
2. Under feedback, student’s – what class is this for? If it’s for personal reading or research, just list “personal”. Otherwise, list your class and make any other notes you need.
3. HIT SUBMIT.
4. Then, wait for your confirmation: